

Huntsville Museum of Art

Attn.: Laura E. Smith, Director of Education/Museum Academy
300 Church Street South
Huntsville, AL 35801
256.535.4350

Personal Reference Form for HMA Volunteers

The Huntsville Museum of Art has policies for the safekeeping of our students. This includes the completion of an application by all volunteers who wish to work with our children and youth. Your name was listed as a reference for this applicant. We would appreciate you completing this form and returning it as soon as possible. Thank you for your time and effort in completing this reference form.

Date

Name (Last, first, middle initial)

Email Address

Name of applicant

In what capacity have you known applicant?

In what type of setting have you observed the applicant working with children?

In your opinion, is this applicant dependable?

- YES
 NO

In your opinion, is this applicant honest?

- YES
 NO

In your opinion, is this applicant even-tempered?

- YES
 NO

On a scale of 0 -5 with 0 being unable to evaluate, 1 being below average, 2 average, 3 above average, 4 very good, and 5 as great, please rate the applicant on the following:

General Attitude:

- 0 1 2 3 4 5

Motivation of work:

- 0 1 2 3 4 5

Patience under stress:

0 1 2 3 4 5

Positive cooperative attitude:

0 1 2 3 4 5

Interaction with children and youth:

0 1 2 3 4 5

Understanding of children and youth:

0 1 2 3 4 5

Discipline of children and youth:

0 1 2 3 4 5

Experience with children and youth:

0 1 2 3 4 5

General / Overall rating:

0 1 2 3 4 5

Do you have any concerns about the applicant's prior work with preschool children or youth or his/her relationship with preschool children or youth?

- YES
 NO

If yes, please explain.

Do you have any knowledge about this person's behavior, attitude, or emotions toward preschool children or youth that might cause a parent to worry about this person caring for his/her child?

- YES
 NO

If yes, please explain.

By signing the below line, you are stating that you have provided information on the applicant to the best of your knowledge. We appreciate your time and willingness to help us in this process.

Signature

Date